CURRICULUM VITAE

PERSONAL DETAILS

NAME : Jidraph Kimachia Kaguru

DATE OF BIRTH : 27th October 2001

MARITAL STATUS: Single
NATIONALITY: Kenyan
GENDER: Male
RELIGION: Christian
ID NO: 38902883
CELL PHONE: 0791054712

LANGUAGES : English and Kiswahili, Kikuyu

EMAIL : <u>iidkimachia@gmail.com</u>

CAREER OBJECTIVES

To join a reputable growth oriented industry and harness the full range of my skills and talents and where I will actively participate in the design and implementation of the customer's satisfaction.

PERSONAL ATTRIBUTES AND SKILLS

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	Self-driven	٠
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□ Integrity

☐ Honest and reliable

☐ Hardworking

☐ Team player

 $\hfill \square$ Interpersonal and time management skills

☐ Can work with or without supervision

PROFFESIONAL TRAINING ATTAINED

April 2023 : Young African Leaders Initiative EA RLC - Kenyatta University

Leadership, Business and Entreprenuership

2023 : Duke University – Coursera

Programming Foundations with JavaScript, HTML and CSS

Feb 2020 : Emax Norway – Strathmore University

Diploma in Entrepreneurship

2017-2018 : Solo Learn

Certificate in Web Development

EDUCATIONAL BACKGROUND

2023 - 2026 : University of the People

Bachelor's Degree in Computer Science

2016 - 2019 : Karuri High School

Kenya Certificate of Secondary Education (K.C.S.E)

2008 - 2015 : Ndenderu Primary School

Kenya Certificate of Primary Education (K.C.P.E)

WORK EXPERIENCE

Oct 2020 – Present: GrowthNom Web Services

Position: Web Development/IT Expert

<u>Duties</u>

- Creating Web Design for clients and businesses
- Customer Service
- Search Engine Optimization
- Digital Marketing
- Teaching Computer Lessons
- Creating Graphics Design for clients
- Maintaining Server
- Administrating Web Hosting

Nov 2022 – Feb 2023: Gigiri Cyber Services

Position: IT Expert

Duties

- Customer Service
- Photographer
- Creating Graphics Design for clients
- Tellering
- Applying Visa Applications

Oct 2021 – Feb 2022: Honeycomb Studios

Position: Tech Assistant / Photographer

Duties

- Customer Service
- Photography Assistant
- Tellering
- Managing Social Media Marketing
- Creating Graphics Design for Marketing
- Editing Clients Photos
- Maintaining Server & Website
- Administrating Web Hosting

Dec 2020 – July 2021: **Ibex Technologies**

Position: IT Expert

Duties

- Sorting cash/ filing
- Customer service
- Tellering

- Building Websites
- Creating Graphics Design for clients
- Network Administrator
- Creating Reports

Jan 2020 – Sep 2020: **Digital Scroll Media**

Position: General Manager & IT Expert

Duties

- Sorting cash/ filing
- Customer service
- Tellering
- Building Websites
- Creating Graphics Design for clients
- Network Administrator

HOBBIES

- Volunteering
- Working Out
- Innovation
- Traveling
- Socializing
- Playing Basketball

REFEREES

1. Ms. Tabitha Nyambura Mwai

Executive Director, Digital Scroll Media, TEL: 0786404432

2. Maxwell V. Kayesi

Karuri high School Dean of Studies Scratch Swahili translator/reviewer at iEARN-KENYA.

Telephone no: +254725906751 Email: maxkayesi@gmail.com

3. Ifrah Ahmed

Program Manager Advocate For Women Rights, Somalia Telephone no: +252 63 4342316